

CORPORATE TAX RETURN LIST

- Bank statements for the final month of your fiscal year and the first month following the year end
- Bank reconciliation at year end
- Listing of aged accounts receivable by customer
- Inventory listing or amount
- Investment statements for the year
- Invoices for major capital asset additions in the year
- Listing of aged accounts payable by vendor
- Bank debt and other long-term loan statements at year end
- Federal and Provincial income tax notice of assessments
- Federal and Provincial income tax statements of account for the most recent date
- Copy of final GST & PST (if applicable) returns for the year
- Copies of insurance invoices for the year
- Backup of Quickbooks file (if applicable) (indicate username and password)